## **RESOLUTION 2006.16**

## A RESOLUTION OF THE CITY OF TEMPE, ARIZONA, AMENDING THE CITY'S PERSONNEL RULES AND REGULATIONS RELATING TO INTERNAL RECRUITMENTS.

WHEREAS, the Tempe City Council has the authority to amend the City of Tempe Personnel Rules and Regulations at any time in accordance with Ordinance No. 88.54 and the Charter of the City of Tempe; and

WHEREAS, it is in the best interest of the City of Tempe to amend the City of Tempe Personnel Rules and Regulations;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF TEMPE, ARIZONA, as follows:

That Rule 3, Section 304(C) be amended to read as indicated in Exhibit A (filed with the City Clerk), and that any previous actions of the Council insofar as they may conflict with or be superseded by this resolution be amended or repealed.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF TEMPE, ARIZONA, this <u>2nd</u> day of March, 2006.

MAYOR

ATTEST:

City Cle**r**k

APPROVED AS TO FORM:

Mare A. Pontelle

City Attorney

## **EXHIBIT A**

Note: New information is underlined. Deleted information is struck out.

## Rule 3, Section 304

C. Regular employees, who have completed their initial probationary period, may apply for positions posted as internal recruitments. Regular employees may apply for positions posted as external recruitments at any time. An employee's name shall be removed from an internal list upon termination of employment with the City.

<u>Current temporary employees who meet all of the following criteria shall be eligible to apply for any position posted as an internal recruitment:</u>

- 1. The temporary employment must be directly with the city and not through a temporary agency or under a contract;
- 2. The employee must have worked a minimum of 1040 hours in their current temporary position;
- 3. The employee must have completed a written application for the temporary position they currently hold and that application must be on file in their employee file in the Human Resources Department or the Department for which they work, and
- 4. The employee must meet the minimum qualifications for the regular position for which they are applying to be considered further. Minimum qualifications will be evaluated by Human Resources following submission of an application for a regular internal recruitment.